

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, October 8, 2024, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Brian Pauling, and Tim Folk. Absent was Douglas Hassinger and Scott Reigle.

Others Present: Jodie Sheaffer/Secretary, Dustin Zechman/Borough Foreman, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone

Public Present: Greg Mull, Will Brunson, Thelma Royer

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Scott Brouse and seconded by Brian Pauling to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Tim Folk to approve the September 10, 2024; meeting minutes as presented. Motion carried unanimously.

PUBLIC: Greg Mull attended the meeting to discuss the sewer issue in Franklin Township. He stated he has installed a new septic system, and the neighboring properties have installed holding tanks, which are just a temporary way to fix the sewer issue. Mr. Mull stated he contacted DEP to inquire about what is being done to connect the properties in Franklin Township to the MMA sewer system. After lengthy discussion, the Authority informed Mr. Mull at the May 9, 2023, MMA meeting there was a motion made to have the MMA Engineer provide an estimated cost for the sewer extension along with an estimated cost to prepare a grant application to resolve the sewer issues at the Franklin Township properties at the expense of MMA. The estimates were completed and given to Franklin Township. However, Franklin Township never followed through nor attended any meetings to resolve the sewer issues. Therefore, the MMA has moved forward with another project and no longer has funding available for a grant application currently. The Authority’s recommendation to Mr. Mull is to attend a Franklin Township meeting to discuss the issue with the Supervisors and to stay in contact with DEP.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for September 2024. An invoice will be sent to Middleswarth for the permit violations.
- **Sewage Collection System Rehabilitation Project:** Joseph Pfirman/Engineer reported PennVest meeting date to review applications is October 16, 2024.

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- **Middleburg and Kissimmee UV Disinfection systems:** Joseph Pfirmen/Engineer reported they are waiting for the Local Share Account Funding Application decision which is scheduled for November 19, 2024.

Solicitor – Robert Slivinski

Robert Slivinski/Solicitor reported on the property at 179 W Willow Avenue. After discussion, motion was made by Scott Herbster and seconded by Brian Pauling to approve the Addendum to the Sales Agreement to be signed by Dwayne Hackenberg/Chairman for the property at 179 W Willow Avenue. Motion carried unanimously.

Borough Foreman – Dustin Zechman

Dustin Zechman/Borough Foreman reported a well was drilled at 604 Center Street, but it has not been plumbed into the house. Robert Slivinski/Solicitor will check Franklin Township Rules and Regulations regarding customer water hook-up and if they are required to stay connected to the water service provided.

Dustin Zechman/Borough Foreman reported the pump at Pump Station #2 stopped working. He contacted Orchard Pump to have the pump repaired and received an estimate of \$15,872.00, with a six-week lead time. There is money in the budget to cover the costs.

Dustin Zechman/Borough Foreman reported the Authority need to purchase nitrogen credits and he has been in contact with Material Matters. The funding needed to purchase the nitrogen credits is in the budget.

Dustin Zechman/Borough Foreman reported the valve at Well 3, is now working. He has been in contact with the programmer to schedule a date for programming, which will be January 2025.

Jodie Sheaffer – Secretary

Jodie Sheaffer/Secretary reported the property owner of 145 No Go Lane has been moved to a Nursing Home. The property will be placed into an Estate, and the billing will be paid at that time.

Solicitor/Robert Slivinski recommended to continue billing the property with late fees and interest, which can be paid when the property is sold.

Jodie Sheaffer/Secretary reported liens were filed on properties at 737 Paxtonville Road and 125 N Main Street for continued delinquent water/sewer billing.

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Jodie Sheaffer/Secretary reported Scott Reigle, Douglas Hassinger, and Tim Folk have terms ending this year. The Authority requested the Secretary send a Letter of Recommendation to Middleburg Borough Council to reappoint Scott Reigle, Douglas Hassinger, and Tim Fold for another five-year term ending 2029.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 6:59 p.m. to discuss personnel matters. Chairman, Dwayne Hackenberg called the meeting back to order at 7:14 p.m. Tim Folk reported the members would like to hire Dustin Zechman/Borough Foreman as a full-time MMA employee and the Borough should advertise for a Borough Foreman. Also, Tim Folk will meet with Elizabeth Paige/Borough Administrator to discuss the 2025 Budget.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Brian Pauling to adjourn tonight’s meeting at 7:16 p.m.

Respectfully Submitted,
Jodie Sheaffer
Secretary