

MIDDLEBURG MUNICIPAL AUTHORITY
“MINUTES”
Tuesday, November 12, 2024, at 6:00 pm
Page 1 of 3

Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Brian Pauling, Douglas Hassinger, Scott Reigle, and Tim Folk.

Others Present: Jodie Sheaffer/Secretary, Dustin Zechman/Borough Foreman, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone

Public Present: Dean and Cris Zimmerman

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Brian Pauling and seconded by Scott Reigle to approve October 8, 2024; meeting minutes as presented. Motion carried unanimously.

PUBLIC:

Dean and Cris Zimmerman attended the meeting to explain the current situation with the property at 145 No Go Lane. The trailer on the property has been cleaned out and winterized as well as the water shut off due to the illness of Mrs. Zimmerman’s mother. The property is currently part of an Estate Account, and the water bill will be paid when the property is sold. Jodie Sheaffer/Secretary will make a note in the account; however, penalty and interest will be applied per the Rules and Regulations.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for October 2024. An invoice will be sent to Middleswarth for the permit violations.

- **Sewage Collection System Rehabilitation Project:** Joseph Pfirman/ Engineer reported the PENNVEST application was approved for a \$1,200,000.00 loan. Project Timeline is January 3, 2025, Bid Project; February 3, 2025, Receive Bids; February 11, 2025, Award Bid. All documents for PENNVEST will be due March 13, 2025, with a settlement of April 3, 2025.

MIDDLEBURG MUNICIPAL AUTHORITY
“MINUTES”
Tuesday, November 12, 2024, 6:00 pm
Page 2 of 3

- **Middleburg and Kissimmee UV Disinfection systems:** Joseph Pfirman/Engineer reported the Authority was awarded a Statewide Local Share Account Grant from the Commonwealth Financing Authority and Department of Community & Economic Development in the amount of \$237,075.00 for the UV Disinfection systems.

- **Kissimmee Treatment Plant:** Joseph Pfirman/Engineer reported the NPDES Permit renewal was approved by DEP.

Solicitor – Robert Slivinski

Robert Slivinski/Solicitor reported he spoke to the property owner at property at 179 W Willow Avenue. The Agreement between the Middleburg Municipal Authority and the property owner of 179 W Willow Avenue has been extended until December 31, 2024. After further discussion of the property, Dustin Zechman/Borough Foreman was directed to reach out to the property owner about shutting off the water at the property during the winter months.

Tim Folk discussed the possibility of timbering the authority’s land to get funds to help with future project costs. After discussion, Robert Slivinski/Solicitor will contact the neighboring property owner about a right-of-way for timbering.

Borough Foreman – Dustin Zechman

Dustin Zechman/Borough Foreman presented a spreadsheet with flow calculations at the new Mid-West Athletic Stadium to discuss the current EDU billing. After discussion, the new Mid-West Athletic Stadium will be billed at 11 EDU’s via fairground flow calculations. Jodie Sheaffer/Secretary will send a letter to the Mid-West School District about the billing for the new Athletic Stadium. Discussion was also held regarding other properties that require the billed EDUs to be updated due to upgrades on the property.

Dustin Zechman/Borough Foreman reported he signed a contract with Material Matters to purchase nitrogen credits.

Dustin Zechman/Borough Foreman reported the concrete tank at the main sewer plant has been demolished per the request of the DEP Sanitarian.

Dustin Zechman/Borough Foreman reported several sewer lateral inspections have been completed as part of the update to the Rules and Regulations, 1.6.4 inspection during sale of a property. The inspections have been very beneficial in finding problems and there has not been any negative feedback from the property owners.

MIDDLEBURG MUNICIPAL AUTHORITY
"MINUTES"
Tuesday, November 12, 2024, 6:00 pm
Page 3 of 3

Secretary – Jodie Sheaffer

Jodie Sheaffer/Secretary reported the property owner at 11 Essex Road contacted the office regarding the funds for trees to be planted at her property. After discussion, no action was taken because the funds were put aside to be used for trees to be planted and nothing else.

Jodie Sheaffer/Secretary discussed the cost per fire hydrant that is being charged. Scott Reigle gave insight into other communities and what they pay for fire hydrants. After discussion, the Authority referred to the Asset Management Plan that was completed by Larson Design Group, and feel they are justified by the current cost per fire hydrant.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 7:00 p.m. to discuss personnel matters and the budget. Chairman, Dwayne Hackenberg called the meeting back to order at 7:33 p.m. No action was taken.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Reigle to adjourn tonight's meeting at 7:36 p.m.

Respectfully Submitted,
Jodie Sheaffer
Secretary