

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, March 14, 2023, at 6:00 pm

Page 1 of 3

Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Tim Folk, and Jodie Sheaffer/Secretary. Absent was Douglas Hassinger and Scott Reigle.

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Authority Solicitor, Tim Tritch/Engineer, Elizabeth Paige/Borough Administrator, and Nate Seigel/Mifflinburg Station Real Estate.

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Scott Herbster and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Tim Folk to approve the February 14, 2023; meeting minutes as presented. Motion carried unanimously.

PUBLIC:

Nate Seigel/Mifflinburg Station Real Estate discussed his plans to build a lumber yard a property located in Franklin Township and the sewer issues that have arisen. Currently, there is no action to be taken by the Authority because the property is located in Franklin Township.

REPORTS:

Engineer, Tim Tritch - (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Tim Tritch reported the laboratory results from February 4, 2021, to February 23, 2023, continue to show violations. To date there is not a trend showing that Middleswarth has reached a treatment level to remove nitrogen from their effluent and are still showing low pH levels. Rob Middleswarth did not supply a March update letter, nor did he attend the meeting. After a discussion, motion was made by Tim Folk and seconded by Scott Herbster to invoice Middleswarth for all violations except the pH violations. Motion carried unanimously. Jodie will prepare an invoice and letter to mail to Middleswarth by the end of the week.
- **Kissimmee Treatment Plant:** Project bids were received on March 7, 2023. Derstine Company, LLC was the only bid received. Larson Design Group, LLC recommendation is to award Derstine Company, LLC the contract. Motion was made by Scott Herbster and seconded by Scott Brouse to issue a Notice of Award to Derstine Company, LLC. Motion carried unanimously. Motion was made by Tim Folk and seconded by Scott Herbster to sign the Agreement/Notice to Proceed pending receipt of the payment bond, performance bond, insurance certificate, and signed agreement. Motion carried unanimously.

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, March 14, 2023, 6:00 pm

Page 2 of 3

- **Sewer Asset Management Plan/Feasibility Study**: Report is 90% complete. Larson Design Group, LLC realized the Kissimmee WWTP and Collection System were not included. Therefore, Larson Design will need to add them and submit for review.

Municipal Authority Solicitor – Robert Slivinski

Nothing to report.

Borough Foreman – Dustin Zechman

Dustin reported he received an updated quote from Martz Technologies, Inc. for the Kissimmee Wastewater Treatment Plant upgrade of the VZRscada Integration and lift stations. The upgrade is included in the 2023 budget.

Dustin reported he received a quote from Martz Technologies, Inc. for the control panel upgrades four Middleburg pump stations. The upgrade is included in the 2023 budget.

Dustin presented the invoice from Martz Technologies for the main sewer plant wave ox system to be fixed.

Dustin presented a quote for the VZRscada annual fees for both the water and wastewater systems.

Dustin received a quote from Monarch Precast Concrete for manhole castings for all the manholes within the project area for the repaving of Route 522 by PennDOT this summer.

Dustin met with a representative from National Water Specialties Company, who presented information regarding a backflow prevention program they are offering. After discussion, no action was taken.

Dustin reported there has been some unusual activity below the Bowersox Run intake. Someone painted graffiti on the blocks however no other damage was reported. Dustin reported the activity to the State Police and will continue to monitor the intake.

Dustin reported the Department of Environmental Protection (DEP), Bureau of Safe Drinking Water, is requesting information on all service lines of municipal authorities in Pennsylvania by October 2024. Jodie has entered all the service information into the DEP spreadsheet. Dustin and Jodie will continue work to complete the form by the deadline.

Dustin reported the 2023 budget line is exhausted for training seminars but there is still a need for approximately \$1,700.00 worth of training seminars remaining.

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, March 14, 2023, 6:00 pm

Page 3 of 3

Secretary – Jodie Sheaffer

Jodie reported that Fulton Bank is now charging an account analysis fee for both the water and sewer accounts. Elizabeth Paige/Borough Administrator has contacted Fulton Bank and the account analysis fee cannot be waived. Jodie contacted Northumberland National Bank for information on checking accounts for the water and sewer accounts. Northumberland National Bank does not have any fees and the checking account interest is more than Fulton Bank. Discussion was held regarding both banks. Motion was made by Tim Folk and seconded by Dwayne Hackenberg to approve moving the water and sewer accounts from Fulton Bank to Northumberland National Bank. Motion carried unanimously.

Other Business:

With no further comments or questions, motion made by Scott Herbster and seconded by Tim Folk to adjourn tonight’s meeting at 8:15 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary