

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, March 12, 2024, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Brouse, Brian Pauling, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary. Absent were Scott Herbster/Vice Chairman and Douglas Hassinger.

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone.

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Tim Folk and seconded by Scott Reigle to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Scott Brouse to approve the February 13, 2024; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer report the laboratory results for February 2024. An invoice will be sent to Middleswarth for the permit violations.
- **Sewer Collection System Rehabilitation Project:** Joseph Pfirman/Engineer presented the PennDOT HOP Permit Application for Dwayne Hackenberg/Chairman to sign. Motion was made by Tim Folk and seconded by Brian Pawling to approve Dwayne Hackenberg/Chairman to sign the PennDOT HOP Permit Application to be submitted to PennDOT. Motion carried unanimously.
- **Alkalinity Increase – Water Treatment Plants:** Joseph Pfirman/Engineer reported they need to coordinate a meeting with DEP to move forward with using Sodium Bicarbonate in place of Soda Ash.

Solicitor – Robert Slivinski

Robert Slivinski/Solicitor reported the owner of the property located in Franklin Township, near the water plant, signed for the certified letter on February 24, 2024, requesting access to inspect the property regarding the Easement between MMA and Grantee.

Robert Slivinski/Solicitor reported Liens have been filed on the properties at 41 S. Main Street and 696 Greenhouse Road for delinquent accounts. Jodie Sheaffer/Secretary reported the property owner at 696 Greenhouse Road signed a payment agreement March 12, 2024, for the Lien and delinquent account balance.

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Borough Foreman – Dustin Zechman

Dustin Zechman/Borough Foreman discussed the sewer issues at 1661 Paxtonville Road. After discussion, motion was made by Scott Brouse and second by Brian Pauling to credit the property owner at 1661 Paxtonville Road for the first quarter of 2024 and then to continue to monitor the situation quarterly. Motion carried unanimously.

Dustin Zechman/Borough Foreman reported the two pumps at Pump Station 2 are running at full tilt and there is no longer a backup pump. Dustin has been in contact with Orchard Pump to get a price for a backup pump. After discussion, motion was made by Scott Reigle and seconded by Tim Folk to purchase a pump from Orchard Pump to have as a backup pump. Motion carried unanimously.

Dustin Zechman/Borough Foreman reported the Source Water Protection Plan is complete. DEP has offered to do a presentation to review the Source Water Protection Plan with the Authority Members.

Dustin Zechman/Borough Foreman reported he ordered a Ford F350 truck which will be built in April and the tentative completion is late May or early June. Once the truck is complete it will go to Bradco to have the equipment added to the truck.

Secretary – Jodie Sheaffer

Jodie Sheaffer/Secretary reported on a delinquent water/sewer account that is currently in a payment plan. After discussion, Jodie Sheaffer/Secretary will forward all the information to Robert Slivinski/Solicitor for review.

Other Business:

With no further comments or questions, motion made by Tim Folk and seconded by Scott Reigle to adjourn tonight's meeting at 6:37 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary