

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, June 11, 2024, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Brian Pauling, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary. Absent was Douglas Hassinger.

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Solicitor, and Josph Pfirman/Engineer via telephone.

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Scott Herbster and seconded by Brian Pauling to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Brian Pauling and seconded by Scott Reigle to approve the May 14, 2024; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer - Josph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for May 2024. An invoice will be sent to Middleswarth for the permit violations.
- **Sewer Collection System Rehabilitation Project:** Joseph Pfirman/Engineer reported PennDOT HOP Permit has been submitted. Larson Design Group, Inc. is completing the PennVest questionnaire to schedule a Teams meeting with the Authority, PennVest, DEP, and Larson Design Group, Inc. The public notice will be printed in the Snyder County Times on June 14, 2024, for a thirty (30) day public comment period.
- **Middleburg and Kissimmee UV Disinfection Systems:** Joseph Pfirman/Engineer reported additional information had been requested by the Local Share Account Funding Application reviewer. The information was supplied to the reviewer on May 10, 2024.
- **Alkalinity Increase – Water Treatment Plant:** Josph Pfirman/Engineer reported he met with Dustin Zechman/Borough Foreman and DEP. Dustin Zechman will provide jar testing to UniVar Solutions. Larson Design Group, Inc. will complete the Public Water Supply Permit Major Amendment along with the jar testing and perform a compliance evaluation.
- **Grease Interceptors:** Josph Pfirman/Engineer reported the cursory review for grease interceptors appears acceptable. Josph Pfirman/Engineer suggested adding Grease Interceptors to the definition list in the Rules and Regulations.

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Borough Solicitor – Robert Slivinski

Robert Slivinski/Solicitor presented the grease interceptors language to be added to the Rules and Regulations. After discussion, a motion was made by Scott Herbster and seconded by Tim Folk to revise and amend the Rules and Regulations to include grease interceptors as of June 11, 2024. Motion carried unanimously.

Robert Slivinski/Solicitor discussed adding line inspections when a property is sold. After discussion, Robert Slivinski will do more legal research about adding line inspections when a property is sold and present it at the July meeting.

Robert Slivinski/Solicitor presented the Court of Common Pleas Complaint paperwork for filing against Joshua Martin for Dwayne Hackenberg/Chairman to sign.

Borough Foreman – Dustin Zechman

Dustin Zechman/Borough Foreman discussed the current Bulk Water Rate. After discussion motion was made by Scott Herbster and seconded by Tim Folk to increase the Bulk Water Rate to \$30.00 per 1,000 gallons of water. Motion carried unanimously.

Dustin Zechman/Borough Foreman reported they picked up the Ford F350 truck.

Dustin Zechman/Borough Foreman presented an Application for Sewer Service to the Middleburg Facility at 224 Mill Street. Motion was made Tim Folk and seconded by Scott Brouse to approve the sewer service to the Middleburg Facility for 224 Mill Street. Motion carried unanimously.

Dustin Zechman/Borough Foreman reported Chandler Sheaffer contacted him regarding a tap for water at the baseball field on North Creamery Avenue. After discussion, no action was taken at this time because an Application for Water Service has not been received.

Dustin Zechman/Borough Foreman reported the first two rounds of PFAS testing were completed at the water plant and everything has been good.

Dustin Zechman/Borough Foreman spoke to a chemical specialist from Univar regarding the sodium bicarbonate vs soda ash being used at the water plant to help with pretreatment of ph and alkalinity. Dustin will meet with the specialist from Univar to discuss the best solution to help with pretreatment of ph and alkalinity at the water plant.

Dustin Zechman/Borough Foreman reported he reached out to Geiger Pump and Equipment Company regarding the valve at well 3. He is waiting to hear back from a representative to get an update on the valve.

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Secretary – Jodie Sheaffer

Jodie Sheaffer/Secretary presented Middleburg Municipal Authority Financial Audit for the year ended December 21, 2023. The Auditor Retainer cost is \$6,250.00 for the year 2024. Motion was made by Brian Pauling and seconded by Tim Folk to approve the Auditor Retainer cost of \$6,250.00 for the year 2024. Motion carried unanimously.

Jodie Sheaffer/Secretary discussed the current shut off fee and turn on fee for water. After discussion motion as made by Scott Reigle and seconded by Scott Herbster to increase the shut off fee and turn on fees for water to \$100.00 each.

Jodie Sheaffer/Secretary presented the Insurance and Risk Management Proposal from The Kilmer Group for coverage period July 1, 2024, to July 1, 2025.

Other Business:

With no further comments or questions, motion made by Scott Brouse and seconded by Scott Reigle to adjourn tonight's meeting at 7:23 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary