

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, June 10, 2025, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Brian Pauling, Douglas Hassinger, and Tim Folk. Absent was Scott Reigle.

Others Present: Dustin Zechman/Municipal Authority Manager, Jodie Sheaffer/Secretary, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone.

Public Present: Gary Thomas/Borough Council Member

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Scott Herbster and seconded by Douglas Hassinger to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Tim Folk and seconded by Brian Pauling to approve May 13, 2025; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for May 2025. An invoice will be sent to Middleswarth for the permit violations.
- **Middleburg and Kissimmee UV Disinfection systems:** Joseph Pfirman/Engineer reported the new proposal to include a new stainless-steel channel will be complete June 11, 2025.
- **Sewage Collection System Rehabilitation Project:** Joseph Pfirman/Engineer presented Application No. 1 for Contractor’s Application for Payment to Sikora Brothers Paving, Inc. in the amount of \$139,123.35. After review, motion made by Douglas Hassinger and seconded by Scott Brouse to approve Application No. 1 for Contractor’s Application for Payment to Sikora Brothers Paving, Inc. in the amount of \$139,123.35. Motion carried unanimously. Construction of the project is 30% complete.

Solicitor – Robert Slivinski

Robert Slivinski/Solicitor reported he filed a Praecipe for Writ of Scire Facias on the properties at 737 Paxtonville Road and 124 N Main Street, Middleburg.

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Robert Slivinski/Solicitor presented an Agreement of Sale for the property at 115 Furnace Road. A check in the amount of \$1,000.00 is required at signing of Agreement. Deposit monies shall be paid to Groover and Lobos, LLC.

Municipal Authority Manager – Dustin Zechman

Dustin Zechman/Municipal Authority Manager presented the Timbering Service Agreement from Forester Mark Holman. The MMA will review and motion to approve the Timbering Service Agreement at the July 8, 2025, meeting. Scott Brouse presented a proposed Road Easement across ACL Tree Farm. After discussion and review, Scott Brouse will report on updates at the July 8, 2025, meeting.

Dustin Zechman/Municipal Authority Manager reported the property owners at 45 W. Market Street and 53 W. Market Street had water in their basements as a result of a water main break. Sikora Brothers Paving, Inc. will repair the main on W. Market Street when they finish the Sewer Collection System Rehabilitation on Paxtonville Road. The property owner at 45 W. Market Street has requested reimbursement of \$850.00 which was paid to have her basement pumped and replace a sump pump. After discussion, Robert Slivinski/Solicitor recommended the property owner sign a General Release. Motion made by Scott Herbster and seconded by Tim Folk to reimburse \$850.00 to the property owner at 45 W. Market Street with an executed General Release. Motion carried unanimously.

Dustin Zechman/Municipal Authority Manager reported there are still Inflow & Infiltration issues on Paxtonville Road due to the recent rain. After discussion, Robert Slivinski/Solicitor will review Rules and Regulations regarding inspections of the sewer laterals of the properties on Paxtonville Road during the Sewer Collection System Rehabilitation Project.

Dustin Zechman/Municipal Authority Manager reported he spoke to the property owner at 1781 Paxtonville Road regarding the recent rehabilitation construction at the front of the property. Contactor Sikora Brothers Paving, Inc. transplanted a bush for the property owner and if the bush does not survive the contractor will replace the bush.

Dustin Zechman/Municipal Authority Manager reported fire hydrants will be flushed in July.

Secretary – Jodie Sheaffer

Jodie Sheaffer/Secretary reported internet and telephone services have been installed at 179 W. Willow Avenue.

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Jodie Sheaffer/Secretary presented a Resolution for PLGIT for the Middleburg Municipal Authority to join with other local government units as a settlor of the Pennsylvania Local Government Investment Trust for the purpose of purchasing share of Trust. After review, motion made by Tim Folk and seconded by Scott Herbster to approve the Resolution for PLGIT for the Middleburg Municipal Authority to join with other local government units as a settlor of the Pennsylvania Local Government Investment Trust for the purpose of purchasing share of Trust. Motion carried unanimously. Jodie Sheaffer/Secretary will submit the Resolution for PLGIT along with the New Investor Application and W9 form for approval.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 6:40 p.m. to discuss finances. Chairman, Dwayne Hackenberg called the meeting back to order at 7:20 p.m. No action was taken.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Brian Pauling to adjourn tonight’s meeting at 7:22 p.m.

Respectfully Submitted,
Jodie Sheaffer
Secretary