

**MIDDLEBURG MUNICIPAL AUTHORITY**

**“MINUTES”**

**Tuesday, July 8, 2025, at 6:00 pm**

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**Members Present:** Dwayne Hackenberg/Chairman, Brian Pauling, Douglas Hassinger, Scott Reigle, and Tim Folk. Absent were Scott Herbster/Vice Chairman and Scott Brouse.

**Others Present:** Dustin Zechman/Manager, Jodie Sheaffer/Secretary, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone.

**Public Present:** Gary Thomas/Borough Council Member

**CALL TO ORDER:** Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Brian Pauling to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Brian Pauling to approve June 10, 2025; meeting minutes as presented. Motion carried unanimously.

**REPORTS:**

**Engineer - Joseph Pfirman (Larson Design Group, Inc.)**

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for June 2025. An invoice will be sent to Middleswarth for the permit violations.
- **Middleburg and Kissimmee UV Disinfection systems:** Joseph Pfirman/Engineer reported the updated proposal for the Middleburg UV disinfection system came back higher than anticipated. Larson Design Group, Inc., is looking at other options to lower costs.
- **Sewage Collection System Rehabilitation Project:** Joseph Pfirman/Engineer presented Application No. 2 for Contractor’s Application for Payment to Sikora Brothers Paving, Inc. in the amount of \$197,604.52. After review, motion made by Douglas Hassinger and seconded by Scott Reigle to approve Application No. 2 for Contractor’s Application for Payment to Sikora Brothers Paving, Inc. in the amount of \$197,604.52. Motion carried unanimously. Joseph Pfirman/Engineer reported all sewer piping will be installed by the end of the week. The lateral stub connection to the manhole at Main Street and Willow Avenue, restoration of yards, and paving still need to be completed. Manhole lining will occur sometime late July or early August. Joseph Pfirman/Engineer will set up a walk through for punch list items next week with Dustin Zechman/Manager, Sikora Brothers Paving, Inc., and PennDOT.

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**Solicitor – Robert Slivinski**

Robert Slivinski/Solicitor reported there have been no answers filed on the Praecipe for Writ of Scire Facias for the properties at 737 Paxtonville Road and 124 N Main Street, Middleburg.

Robert Slivinski/Solicitor discussed the Joshua Martin trial which took place on July 3, 2025. The judge will contact Robert Slivinski/Solicitor with the decision.

**Manager – Dustin Zechman**

Dustin Zechman/Manager discussed the Timbering Service Agreement with Mark Holman. Motion made by Tim Folk and seconded by Scott Reigle to approve the Timbering Service Agreement with Mark Holman. Motion carried unanimously. Douglas Hassinger reported Scott Brouse and himself met with Surveyor Jim Grose to walk the property for timbering. They also met with ACL Tree Farm to discuss an access easement for the property.

Dustin Zechman/Manager reported the water service line was repaired on W. Market Street. Also, the property owner at 45 W. Market Street signed the General Release and received a check for the reimbursement of \$850.00 to have her basement pumped and replace a sump pump.

Dustin Zechman/Manager reported Sikora Brothers Paving, Inc. hit the water main during construction on the sewer rehabilitation project along E. Market Street. There is approximately 640 feet of water pipe that needs to be replaced because of the age of the pipe. Dustin Zechman/Manager presented a quote from Sikora Brothers Paving, Inc. not to exceed \$23,000.00 to replace the 640 feet of water pipe. After discussion, motion made by Tim Folk and seconded by Brian Pauling to approve the quote from Sikora Brothers Paving, Inc. not to exceed \$23,000.00 to replace the 640 feet of water pipe.

**Secretary – Jodie Sheaffer**

Jodie Sheaffer/Secretary presented a letter from the auditors Herring Roll & Solomon, P.C. for the year end 2025 audit in the amount of \$6,250.00. After discussion, motion made by Brian Pauling and seconded by Douglas Hassinger to approve the letter from the auditors Herring Roll & Solomon, P.C. for the year end 2025 audit in the amount of \$6,250.00. Motion carried unanimously.

Jodie Sheaffer/Secretary discussed creating a Facebook page for the Municipal Authority. After discussion, the members decided to create an MMA website. Motion made by Douglas Hassinger and seconded by Tim Folk for Jodie Sheaffer/Secretary to create a website for the MMA. Motion carried unanimously.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Reigle to adjourn tonight's meeting at 6:35 p.m.

Respectfully Submitted,  
Jodie Sheaffer/Secretary