

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, January 09, 2024, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Douglas Hassinger, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary.

Others Present: Dustin Zechman/Borough Foreman and Robert Slivinski/Solicitor

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

The Municipal Authority reorganized, and motion was made by Scott Brouse and seconded by Tim Folk to approve Dwayne Hackenberg as Chairman and Scott Herbster as Vice Chairman. Motion carried unanimously.

Motion made by Douglas Hassinger and seconded by Scott Herbster to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Scott Brouse to approve the December 12, 2023; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer received results for the first two weeks in December. Once the second two weeks have been completed a violation permit invoice will be sent to Middleswarth. Also, Middleswarth signed and returned the new 2024 Wastewater Discharge permit.
- **Sewer Collection System Rehabilitation Project:** Joseph Pfirman/Engineer stated the design is approximately 90% complete.

Solicitor – Robert Slivinski

Nothing to report.

Borough Foreman – Dustin Zechman

Dustin Zechman/Borough Foreman has scheduled the filter plant performance exit review for the findings at the Water Treatment plant with DEP on January 17, 2024, at 10:00 am at the Borough office.

Dustin Zechman/Borough Foreman reported the grating for the Kissimmee plant has been installed. Pictures have been sent to DEP to finalize the project. Dustin Zechman also reported the EQ blower motor at the Kissimmee plant had to be replaced because it failed.

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Dustin Zechman/Borough Foreman reported a Public Works Employee will be retiring this year. The Borough Council is planning to hire a new Public Works Employee in June 2024.

Dustin Zechman/Borough Foreman reported Bradco Supply Company cannot get the GM chassis from their fleet dealer Hondru Fleet for the pick-up truck in the year 2024. Hondru Fleet suggested purchasing a Ford chassis. Dustin Zechman reached out to Blaise Alexander in Muncy to try to locate a GM chassis to install the GM equipment from Bradco Supply Company.

Dustin Zechman/Borough Foreman reported he has not received the parts to fix the valve pit at the Kissimmee Pump Station.

Dustin Zechman/Borough Foreman reported he is still working on fixing well 3 and is awaiting a visit from a representative of Geiger Pump and Equipment Company to troubleshoot the Singer valve.

Secretary – Jodie Sheaffer

Jodie Sheaffer/Secretary reported there have been municipal liens filed on three properties for delinquent water and sewer.

Jodie Sheaffer/Secretary presented the Agreement for Professional Services from Larson Design Group, Inc. for 2024. Motion was made by Tim Folk and seconded by Scott Herbster to approve having Chairman/Dwayne Hackenberg sign the Agreement for Professional Services from Larson Design Group, Inc. for 2024.

Other Business:

Scott Brouse reported that Brian Pauling is interested in filling the vacant position on the Municipal Authority. Motion was made by Scott Brouse and seconded by Scott Herbster to make recommendation to Borough Council to appoint Brian Pauling to fill the vacant position on the Municipal Authority. Jodie Sheaffer/Secretary will send the recommendation to Borough Council for their next meeting.

With no further comments or questions, motion made by Scott Reigle and seconded by Scott Herbster to adjourn tonight's meeting at 7:15 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary