

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, January 14, 2025, at 6:00 pm

Page 1 of 2

Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Brian Pauling, Scott Reigle, and Tim Folk. Absent was Douglas Hassinger

Others Present: Dustin Zechman/Municipal Authority Manager, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone. Absent was Jodie Sheaffer/Secretary

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:04 p.m.

Motion made by Tim Folk and seconded by Brian Pauling to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Tim Folk to approve December 10, 2024; meeting minutes with correction of SCADA language. Motion carried unanimously.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for December 2024. An invoice will be sent to Middleswarth for the permit violations. The Middleswarth Wastewater Discharge Permit expired December 31, 2024. A new permit should be issued for the year 2025.
- **Middleburg and Kissimmee UV Disinfection systems:** Joseph Pfirman/Engineer reported the awarded amount of the UV Disinfection systems was \$237,075.00. The MMA signed the contract from the Department of Community & Economic Development. Joseph Pfirman/Engineer has reached DEP on permitting requirements and will estimate engineering costs complete the project. Joseph Pfirman/Engineer is working with contractors/suppliers for current pricing.
- **Middleburg Wastewater Treatment Plant:** Joseph Pfirman/Engineer reported all the results and information has been obtained for the NPDES permit and the permit will be submitted by February 1, 2025.
- **Sewage Collection System Rehabilitation Project:** Joseph Pfirman/Engineer reported the Project bid was January 3, 2025, and bids were received by February 3, 2025. All documents for PENNVEST are due March 13, 2025, with a settlement date of April 3, 2025.
- **Chapter 94:** Joseph Pfirman/Engineer reported Larson Design Group, LLC will complete the Chapter 94 reports for Middleburg and Kissimmee Wastewater Treatment Plants through the retainer. The application cost is \$2,500.00 and is due by March 31, 2025.

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Page 2 of 2

Solicitor – Robert Slivinski

Robert Slivinski/Solicitor reported he received a telephone call from an attorney questioning if the sewer lateral inspections are required if the transfer of property is within the family. Robert Slivinski confirmed the sewer later inspections are required for transfer of property is within the family.

Robert Slivinski/Solicitor reported he is continuing to work with Joshua and Rebecca Smith property for liens.

Robert Slivinski/Solicitor discussed the court order for the Joshua Martin property. Attorney Slivinski will contact the property owner and set a date for inspection.

Robert Slivinski/Solicitor reported he could not find a right-of-way for the Pratt Lane property.

Municipal Authority Manager – Dustin Zechman

Dustin Zechman/Municipal Authority Manager reported the #2 aeration blower VFD has failed. The obsolete unit will be sent away for repair and reprogramming.

Dustin Zechman/Municipal Authority Manager reported Martz Technologies is scheduled to complete the reprogramming of the controls for Well #3 the week of February 17, 2025.

Dustin Zechman/Municipal Authority Manager informed the Authority about the condition of the water mainstream crossing the Shade Mountain Golf Course. Dustin Zechman is working with Joseph Pfirman/Engineer on a solution and Larson Design Group, LLC will provide an estimated cost.

Discussion was held on timbering the Authority property, building haul roads, and access points. Also, discussion was held about spraying of gypsy moths. Dustin Zechman will contact Mark Holman/Forester regarding spraying, roads, and access points.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 7:12 p.m. to discuss personnel matters. Chairman, Dwayne Hackenberg called the meeting back to order at 7:37 p.m. No action was taken.

With no further comments or questions, motion made by Scott Reigle and seconded by Scott Brouse to adjourn tonight’s meeting at 7:38 p.m.

Respectfully Submitted,
Dustin Zechman
Municipal Authority Manager