

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, January 10, 2023, at 6:00 pm

Page 1 of 2

Members Present: Dwayne Hackenberg/Chairman, Douglas Hassinger, Scott Brouse, Scott Reigle, and Jodie Sheaffer/Secretary. Absent were Scott Herbster and Tim Folk.

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Authority Solicitor, Tim Tritch/Engineer, Nina Schappell/Engineering Associate, Rob Middleswarth, and Dave Middleswarth

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Douglas Hassinger to approve the December 10, 2022; meeting minutes with the correction of adding Scott Reigle to Members Present. Motion carried unanimously.

PUBLIC:

Rob Middleswarth presented an update on the progress of the equipment installation to meet the Discharge Permit limits. After discussion, Rob Middleswarth will check on the PH and adjust the level to meet standards immediately. Rob Middleswarth will continue to provide updates until the equipment is running. Tim Tritch/Engineer stated when the March 2023 Pace Reports are received the Authority should see phosphorus and nitrogen levels dropping to meet the Discharge Permit limits, at which time the Authority will issue a fine.

REPORTS:

Engineer, Tim Tritch - (Larson Design Group, Inc.)

- **Infiltration/Inflow:** Tim Tritch presented the proposal on sewer replacement and manhole replacement/repair, which includes survey, design, permit, bid, and construction administration. After discussion, no action was taken at this time.
- **Kissimmee Treatment Plant:** Tim Tritch presented initial ROM Cost Estimates of the Feasibility Study for three different force main alignment options. After discussion, motion was made by Douglas Hassinger and seconded by Scott Brouse to put the project out for re-bid to update the current plant.
- **Sewer Asset Management Plan/Feasibility Study:** Report is 70% complete.

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, January 10, 2023, 6:00 pm

Page 2 of 2

Municipal Authority Solicitor – Robert Slivinski

Nothing to report.

Borough Foreman – Dustin Zechman

Nothing to report.

Other Business:

The Municipal Authority reorganized, and motion was made by Scott Brouse and seconded by Scott Reigle to approve Dwayne Hackenberg as Chairman and Scott Herbster as Vice Chairman. Motion carried unanimously.

The Municipal Authority discussed the vacancy left by Tyler Maneval. At this time, no recommendation was made to fill the vacant member spot.

With no further comments or questions, motion made by Scott Reigle and seconded by Douglas Hassinger to adjourn tonight’s meeting at 6:55 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary