

MIDDLEBURG MUNICIPAL AUTHORITY
“MINUTES”
Tuesday, February 11, 2025, at 6:00 pm
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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Douglas Hassinger, Scott Reigle, and Tim Folk. Absent was Brian Pauling.

Others Present: Dustin Zechman/Municipal Authority Manager, Jodie Sheaffer/Secretary, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:03 p.m.

Motion made by Tim Folk and seconded by Scott Reigle to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Scott Brouse to approve January 14, 2025; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer - Josphe Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for January 2025. An invoice will be sent to Middleswarth for the permit violations.
- **Middleburg and Kissimmee UV Disinfection systems:** Josphe Pfirman/Engineer presented a proposal for \$19,000.00 for permitting and coordination for the Middleburg and Kissimmee UV Disinfection systems. Motion made by Scott Herbster and seconded by Douglas Hassinger to approve the proposal for permitting and coordination for the Middleburg and Kissimmee JV Disinfection systems. Motion carried unanimously.
- **Middleburg Wastewater Treatment Plant:** Josphe Pfirman/Engineer reported the NPDES permit renewal was submitted on January 30, 2025.
- **Sewage Collection System Rehabilitation Project:** Joseph Pfirman/Engineer presented Notice of Award for Sikora Brothers Paving, Inc. who submitted low bid, to be signed. Motion made by Tim Folk and seconded by Scott Reigle to allow Dwayne Hackenberg/Chairman to sign the Notice of Award for Sikora Brothers Paving, Inc. Motion carried unanimously. Joseph Pfirman/Engineer discussed a Construction Inspection Proposal for the Sewage Collection System Rehabilitation Project. After discussion, motion made by Tim Folk and seconded by Douglas Hassinger to approve Larson Design Group, LLC to prepare a Construction Inspection Proposal for the Sewage Collection System Rehabilitation Project. Motion carried unanimously.

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- **Cost Estimate for Pine, Shambach, Wagenseller, and Golf Course Stream Crossing:** Joseph Pfirmen/Engineer reported there is a PA Small Water & Sewer Program Grant for up to \$500,000.00 with a 15% match. Joseph Pfirmen/Engineer also discussed a cost estimate for the Golf Course replacement rerouting along Route 104 to Dinius Avenue. Motion made by Scott Brouse and seconded by Scott Herbster to approve Larson Design Group, LLC to apply for the PA Small Water & Sewer Program Grant. Motion carried unanimously.
- **Chapter 94:** Joseph Pfirmen/Engineer reported the reports for both wastewater treatment plants will soon be finalized for submission.

Solicitor – Robert Slivinski

Robert Slivinski/Solicitor reported he is still waiting on a call back from the IRS for payoff status for the property at 179 W Willow Avenue. The Real Estate Sales Agreement between MMA and the property owner at 179 W Willow Avenue has been extended until March 31, 2025.

Robert Slivinski/Solicitor presented a letter to provide legal services as necessary to complete the funding project with PENNVEST for the 2024 Sewage Collection Systems Rehabilitation Project. Motion made by Tim Folk and seconded by Scott Herbster to accept the letter for Robert Slivinski/Solicitor to provide legal services as necessary to complete the funding project with PENNVEST for the 2024 Sewage Collection Systems Rehabilitation Project with Dwayne Hackenberg/Chairman’s signature. Motion carried unanimously.

Robert Slivinski/Solicitor reported an inspection was done at the Joshua Martin Property. Robert Slivinski provided pictures of the property. A pre-trial meeting will be held with the attorney’s and judge on March 3, 2025, to discuss the Joshua Martin property.

Municipal Authority Manager – Dustin Zechman

Dustin Zechman/Municipal Authority Manager presented the 2025 Forest Canopy Pest Control Aerial Spraying Contract with Tallman Aerial Spraying, Inc. for gypsy moth control spraying. After discussion, motion made by Scott Herbster and seconded by Tim Folk to accept the 2025 Forest Canopy Pest Control Aerial Spraying Contract with Tallman Aerial Spraying, Inc. for gypsy moth control spraying.

Dustin Zechman/Municipal Authority Manager reported testing samples will no longer be submitted to PACE labs instead samples will now be sent to Suburban Testing Labs.

Dustin Zechman/Municipal Authority Manger reported Martz Technologies completed the reprogramming of the controls for Well #3. DEP has been notified to activate EP106 which will then require additional monitoring and operational cost.

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Dustin Zechman/Municipal Authority Manager reported the obsolete Variable Frequency Drive ("VFD") #2 in the Biolac control panel at the sewer plant needs repaired. The Programmable Logic Controllers ("PLC") program was dropped. Martz Technologies used a back-up program for the PLC and it is now working. Dustin Zechman presented two quotes from Martz Technologies. One quote to repair the VFD and second quote to replace all the components for one central program. After discussion, the Authority tabled any decision until next month when Dustin Zechman gives an updated status report.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 6:28 p.m. to discuss personnel and legal matters. Chairman, Dwayne Hackenberg called the meeting back to order at 7:01 p.m. No action was taken.

With no further comments or questions, motion made by Scott Herbster and seconded by Douglas Hassinger to adjourn tonight's meeting at 7:36 p.m.

Respectfully Submitted,
Jodie Sheaffer
Secretary