

**MIDDLEBURG MUNICIPAL AUTHORITY**  
**“MINUTES”**  
**Tuesday, February 10, 2026, at 6:00 pm**  
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**Members Present:** Scott Herbster/Vice Chairman, Scott Brouse, Scott Reigle, Brian Pauling and Tim Folk. Absent were Dwayne Hackenberg/Chairman and Douglas Hassinger

**Others Present:** Dustin Zechman/Manager, Jodie Sheaffer/Administrator, Robert Slivinski/Solicitor, and Joseph Pfirman/Engineer via telephone

**Public Present:** James Grose/Surveyor

**CALL TO ORDER:** Middleburg Municipal Authority meeting called to order by Scott Herbster/Vice Chairman at 6:00 p.m.

Motion made by Tim Folk and seconded by Scott Reigle to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Brian Pauling to approve January 13, 2026; meeting minutes as presented. Motion carried unanimously.

James Grose/Surveyor reported on the approved plan with ACL Tree Farm, LLC. James Grose/Surveyor will present the pre-submission plan to the Snyder County Planning Commission for review. The approximate timeline is 6 weeks to 2 months.

**REPORTS:**

**Engineer - Joseph Pfirman (Larson Design Group, Inc.)**

- **Middleswarth Wastewater Discharge Permit:** Joseph Pfirman/Engineer reported on the laboratory results for January 2026. An invoice will be sent to Middleswarth for the permit violations.
- **Middleburg and Kissimmee UV Disinfection systems:** Joseph Pfirman/Engineer reported Kappe and the contractor completed a site visit on February 5, 2026. The Engineer is awaiting a quote from the contractor.
- **Cost Estimate for Pine, Shambach, Wagenseller, and Golf Course Stream Crossing:** Joseph Pfirman/Engineer reported MMA was awarded a grant in the amount of \$460,000.00 with an 15% match on January 20, 2026. The Engineer will submit a proposal to the Authority at the March meeting.

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**Solicitor – Robert Slivinski**

Robert Slivinski/Solicitor reported he filed Liens on 103 N Main Street, 163 W Market Street, and 145 No Go Lane for delinquent water/sewer accounts. Jodie Sheaffer/Secretary reported a Sheriff Sale is scheduled on April 10, 2026, for 163 W Market Street, Middleburg.

Robert Slivinski/Solicitor reported an Order was entered against Joshua Martin for failing to remove all junk, debris, automotive parts, equipment, building materials, etc. from his property within the 60 days of the Petition for Rule to Show Case.

**Manager – Dustin Zechman**

Dustin Zechman/Manager reported he met the PA Game Commission to discuss the Public Access Program. After discussion, motion made by Scott Brouse and seconded by Scott Reigle to approve the Tier 2 Public Access Program with PA Game Commission. Motion carried unanimously.

Dustin Zechman/Manager reported the water line to the MMA garage is a 1-inch line and should be a 2-inch line. The main tap for the water line runs under Furnace Road. After discussion, Dustin Zechman/Manager will get a quote from Mid-State Paving to upgrade the water line to 2-inch and present it at the March meeting.

Dustin Zechman/Manager reported the standpipe tank was frozen for over one week. The standpipe tank thawed and there were no issues. Dustin Zechman/Manager discussed possibly installing a mixer in the future to prevent the standpipe tank from freezing.

Dustin Zechman/Manager reported he received a quote from Cooper Electric Incentive Program to upgrade the lights at the water plant, sewer plant, and equipment garage. After discussion, motion made by Brian Pauling and seconded by Scott Reigle to upgrade the lights at the water plant and sewer plant. Motion carried unanimously.

Dustin Zechman/Manager reported he donated a pickup truck with a plow to the Borough for eleven hours during the January 25<sup>th</sup> snow storm. The Borough had paid Mark's wages to operate the vehicle.

Dustin Zechman/Manager provided an update on the grease discharge from Middleswarth Chips.

**Administrator– Jodie Sheaffer**

Jodie Sheaffer/Administrator presented January financials and bills paid. Motion made by Tim Folk and seconded by Scott Brouse to approve the bills paid in January as presented. Motion carried unanimously.

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Jodie Sheaffer/Administrator discussed home based business and rate for water/sewer. After discussion, Robert Slivinski/Solicitor will review Rules and Regulations for the March meeting.

Jodie Sheaffer/Administrator discussed the rates for labor and equipment use. After discussion, motion made by Tim Folk and seconded by Scott Reigle to adjust the rates to \$100.00/hour for labor and \$75.00/hours for equipment use. Motion carried unanimously.

With no further comments or questions, motion made by Brian Pauling and seconded by Tim Folk to adjourn tonight’s meeting at 7:31 p.m.

Respectfully Submitted,  
Jodie Sheaffer  
Administrator/Secretary