

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, December 12, 2023, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Douglas Hassinger, and Jodie Sheaffer/Secretary. Absent were Scott Reigle and Tim Folk.

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Solicitor, Joseph Pfirman/Engineer, and Elizabeth Paige/Borough Administrator.

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Scott Herbster to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Scott Brouse to approve the November 14, 2023, meeting minutes and November 22, 2023, special meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer - Joseph Pfirman (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Engineer/Joseph Pfirman reported the laboratory results for the month of November still show continued violations. An invoice for the November violations will be sent to Middleswarth. Engineer/ Joseph Pfirman presented a revised Wastewater Discharge Permit between the Authority and Middleswarth. After discussion, motion was made by Scott Herbster and seconded by Scott Brouse to have Chairman/Dwayne Hackenberg sign the permit to submit to Middleswarth for signature. Motion carried unanimously.
- **Middleburg and Kissimmee UV disinfection systems:** Local Share Account Funding Application was submitted to the State Department of Community and Economic Development on November 29, 2023. A total of \$252,300.00 was requested.
- **Kissimmee Treatment Plant:** NPDES Permit renewal has been submitted.
- **Sewer Collection System Rehabilitation Project:** Engineer/Joseph Pfirman stated the design is 80% complete.

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Solicitor – Robert Slivinski

Nothing to report.

Borough Foreman – Dustin Zechman

Borough Foreman/Dustin Zechman reported DEP will hold the exit review for the filter plant performance evaluation. The exit review is tentatively scheduled for December 19, 2023, time to be announced. DEP has invited all Middleburg Municipal Authority members to attend the exit review.

Secretary – Jodie Sheaffer

Chairman/Dwayne Hackenberg’s term ends December 2023. Chairman/Dwayne Hackenberg is willing to serve on the Middleburg Municipal Authority for another five-year term. Recommendation to reappoint Dwayne Hackenberg will be submitted to Borough Council.

Due to the sale of a property in Middleburg Borough, Tim Folk will become a Middleburg Borough representative for the Middleburg Municipal Authority and Douglas Hassinger will become a Franklin Township representative. A letter will be mailed to Franklin Township to request approval of the change.

Other Business:

The Municipal Authority discussed the vacancy of an Authority member. At this time, no recommendation was made to fill the vacant member spot.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Herbster to adjourn tonight’s meeting at 6:27 p.m.

Respectfully Submitted,
Jodie Sheaffer
Secretary