

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, August 15, 2023, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Douglas Hassinger, Scott Brouse, Tim Folk, and Jodie Sheaffer/Secretary. Absent was Scott Reigle.

Others Present: Dustin Zechman/Borough Foreman, Elizabeth Paige/Borough Administrator, Tim Tritch/Engineer via telephone, and Craig Gemberling/CMC Automotive. Absent was Robert Slivinski/Solicitor.

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Tim Folk and seconded by Douglas Hassinger to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Tim Folk to approve the July 11, 2023; meeting minutes as presented. Motion carried unanimously.

PUBLIC:

Craig Gemberling, CMC Automotive, discussed the easement for his water/sewer connection at CMC Automotive. No action was taken at this time.

REPORTS:

Engineer, Tim Tritch - (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Engineer Tim Tritch reported the laboratory results for the month of August still show continued violations. After a discussion, a motion was made by Tim Folk and seconded by Douglas Hassinger to invoice Middleswarth for August violations except the pH violations. Motion carried unanimously. Discussion was held to have Tim Tritch/Engineer draft a revision to the Permit with Middleswarth. After discussion, a motion was made by Scott Herbster and seconded by Douglas Hassinger to have Tim Tritch/Engineer draft an updated Permit with Middleswarth. Motion carried unanimously.
- **Kissimmee Treatment Plant:** Engineer Tim Tritch reported the project is completed and closed out.
- **Sewer Collection System Rehabilitation Project:** Engineer Tim Tritch reported design of the project is 70% complete. Engineer Tim Tritch stated LDG completed wetland survey impacted from the project and has sent out Act 14 letters to the Township, Borough, and County for a general permit. LDG has coordinated with PennDOT for permit application for sewer and manhole work on the Paxtonville Road.

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Borough Foreman – Dustin Zechman

Dustin reported he attended a meeting regarding the Franklin Township sewer issue with two DEP representatives, one representative from PennVEST, and political representatives. Discussion was held regarding the solutions to resolve the issue.

Dustin reported HRI, Inc. was awarded the paving project for Route 522 and 104 which will start on August 20, 2023. HRI, Inc. stated there is a line item in their bid to adjust the manholes. They will pave the entire street then come back and put in the manhole castings. PennDOT's line item includes up to 6" depth for castings so there may be a cost to the Authority as 7" castings were purchased.

Dustin reported the grating was ordered for the Kissimmee plant. Dustin also received a quote for UV lights for the main plant and for the Kissimmee plant. Dustin discussed the UV lights with Engineer Tim Tritch and there may be grants available in November 2023, to cover the cost of the UV lights.

Dustin ordered the new utility truck since government pricing was available. Dustin talked to the truck manufacturer, and it will not be available until next year.

Dustin found a good price on a 2004 utility truck on municibid to use for the service body. Dustin will continue to monitor municibid for pricing.

Dustin reported DEP will be conducting a filter plant performance evaluation in October.

Secretary – Jodie Sheaffer

Jodie presented an application for sewer service at 747 Furnace Road for property owner Adam Simmonds. After discussion, motion was made by Scott Herbster and seconded by Douglas Hassinger to approve the application for sewer service at 747 Furnace Road. Motion carried unanimously.

Jodie discussed current billing issues regarding the receipt of water/sewer payments past the due date. Authority members agreed if the water/sewer payments are not received in the office by the due date a penalty will be added to the account.

Jodie discussed the current sewer rate and the last time it was increased. After discussion, Authority members decided to table the increase in the sewer rate discussion to the next meeting when the Engineer and Solicitor are present.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 7:28 p.m. to discuss personnel matters. Chairman, Dwayne Hackenberg called the meeting back to order at 7:35 p.m. No action was taken.

Other Business:

With no further comments or questions, motion made by Scott Brouse and seconded by Douglas Hassinger to adjourn tonight's meeting at 7:56 p.m.

Respectfully Submitted, Jodie Sheaffer, Municipal Secretary